



BID QUESTIONNAIRE

FOR THE ORGANISATION

OF A VETERAN FENCING CHAMPIONSHIP

It is obligatory to append to this questionnaire all the plans and dimensions of the competition venues, as well as 2 or 3 photos of the building. In all cases, they must respect the indications and dimensions stated in the Veteran Championships specifications.

1 – Name of the Organising Federation : _____

2 – Place and date of the event :

Place : _____

Date : _____ Year : _____

3 - Composition of the Organising Committee and role of its members :

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

4 – Details of the Organising Committee :

Address : _____

Tel. : _____ Fax : _____

E-mail : _____ Url : _____

5 - Financing

Secured by partners (tick the corresponding square(s) and specify the percentages) :

<input type="checkbox"/> Public	%	Name(s) and amount _____
<input type="checkbox"/> Private	%	Name(s) and amount _____
<input type="checkbox"/> Others	%	Name(s) and amount _____

6 – Venue of the competitions

a) Number of available halls and dimensions : Number of pistes available in each hall :
 1) _____ 1p) _____
 2) _____ 2p) _____

b) Capacity of spectators in the hall :
 Table of 32 (coloured pistes and podium piste) _____
 Finals (podium piste) _____

c) Training halls (number and location) : _____ Nb of pistes: _____

d) Warm-up halls : yes no
 If yes number _____ Location _____ Nb of pistes: _____

e) Number of rest rooms for the athletes : _____
 Medical room, equipped _____
 Physiotherapy room _____
 Other _____

f) Other rooms and halls (tick the corresponding square(s)):
 Meetings
 Room for DT Referees Room Control of equipment
 Accreditation room Information and Communication Centre for the delegations
 Press Centre (equipped)

g) Catering at venue : capacity _____
 g1) Number of snack-bars or cafés _____ capacity _____

h) Competition Management Staff :
 professional staff number _____ volunteers number _____

7 - Material and Equipment

a) Name of the suppliers of fencing material and services :
 Video refereeing _____
 Competition management software _____
 Posting of information _____
 Pistes _____
 Signalling apparatus _____
 Fencers' equipment control devices _____

b) Other equipments : _____

c) Number of computers for the management of the competitions : _____

d) Name of the person in charge of computers in the OC : _____

8 – Accommodation and Transportation

a) Number, category and prices of the booked hotels (prices must be guaranteed for the whole duration of the competition)

Number	Price	Number	Price
_____ 1 * hotels	_____	_____ 4 * hotels	_____
_____ 2 * hotels	_____	_____ 5 * hotels	_____
_____ 3 * hotels	_____	_____ others	_____

b) Distance between the airport and the hotels (in km) _____
 between the hotels and the venue of the competitions (in km) _____

c) Arrangement for the transportation of the delegations, **free of charge** or **paying**
 - from airport to the hotels bus/coach
 - from hotels to the competition halls bus/coach shuttle mini-bus

c1) Arrangement for the free transportation of the officials
 - from airport to the hotels bus/coach other mean of transportation
 - from hotels to competition halls bus/coach shuttle mini-bus other

9 - Publicity and Promotion

a) Did you plan :
 advertisements on radio advertisements on TV press conference
 periodic communications to the press posters and banners promotions in schools

b) TV Coverage
 production national channel other (name) _____
 direct transmission in your country Number of hours _____
 differed transmission in your country Number of hours _____
 satellite transmission Number of hours _____

10 - Medical

a) Do you agree to comply with the Medical Handbook of specifications ? yes no

b) Will there be :
 Medical services posts in the competition halls
 An ambulance close to the competition area, permanently
 An hospital ready to take care of possible injured. How far, in minutes? _____

Name of the medical person in charge in the Organising Committee _____

Date _____

 Signature of the Federation's President or
 of the Organising Committee's President